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## ***Author Guidelines***

### **Article Submission Guidelines**

*Clinical Researcher* welcomes submissions on topics that are relevant to clinical research professionals globally. Writing an article for *Clinical Researcher* is an excellent way to boost your professional development, gain recognition, share important information about the latest developments in clinical research with fellow professionals around the world, and help ACRP maintain its role as the leading voice and information resource for clinical research professionals everywhere.

### ***The Peer Review Process***

The Editorial Advisory Board (EAB) reviews all articles for relevancy, accuracy, organization, objectivity, and integrity. Your article will be reviewed by two or more EAB members in a completely confidential, doubleblind process; that is, you will not know who your reviewers are and they will not know who you are. The time frame is usually two weeks, but depends on a number of variables, including the availability of reviewers who have the expertise to review the topic and the current production schedule. The EAB considers all submissions seriously and makes every effort to review articles fairly and provide detailed, constructive feedback as needed. For a comprehensive explanation of the process, including what reviewers look for and authorship criteria, see [www.acrpn.net.org/MainMenuCategory/Resources/Clinical-Researcher/Submit-an-Article.aspx](http://www.acrpn.net.org/MainMenuCategory/Resources/Clinical-Researcher/Submit-an-Article.aspx).

If accepted for publication, articles are published in the next available issue, although some submissions may be held for use in an issue that presents many articles on the same theme. Note, however, that the EAB will review **any** article on **any** clinical research topic **any** time it is submitted.

### **Submission Requirements**

- Preferred article length: up to 2,500 words, accompanied by an abstract of up to 150 words.
- Submissions must be originals and submitted exclusively to *Clinical Researcher*. Authors of accepted articles must sign a copyright release, granting ACRP all rights to future publication and distribution in print and electronic forms.
- Articles may be based on research, data, new developments, or informational topics. Review articles may be considered, but contact the Editor prior to your submission for guidance.
- ACRP reserves the right to edit the content of the article.
- Submissions must not be commercial or in any way convey self-interest or promotion.
- EAB reviewers may ask the writer to revise the article according to their recommendations.
- Insert reference numbers manually within the text. **Do not use automatic footnoting and referencing.** Reference all sources at the end of the article. *Clinical Researcher* uses a modified



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University of Chicago Press reference style. Basically, each reference must list all authors, publication year, article title, and full name of journal with volume, issue, and page numbers. If the citation is published on the Internet, provide full URL pathway for readers to access it.

- Figures and tables are allowed, but those from previously published material must be submitted with a letter from the author or publisher granting permission to publish in *Clinical Researcher*. Any fees associated with reprinting must be paid by the author prior to publication of the article in *Clinical Researcher*.
- Electronic images should be high-resolution files (at least 300 to 600 dpi) with captions.

*Clinical Researcher* uses the PeerTrack submission and peer review system. Prospective authors should log in or register (if new to the site) at [www.edmgr.com/clinresearcher](http://www.edmgr.com/clinresearcher), follow the instructions to the required contact information, upload articles in Microsoft Word (12 point Times Roman, double spaced), and **make certain that there is no author information inside the article file(s)**. The system will assign an article number and convert the file to a blinded PDF, which the author must approve before it is ready for peer review. Direct any questions to [editor@acrpnet.org](mailto:editor@acrpnet.org).