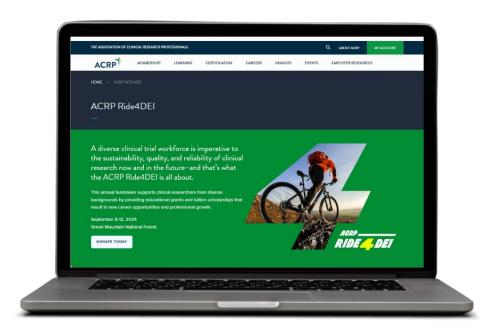


-> Cycling for Clinical Research Workforce **Diversity**

A Guide to Setting Up a Fundraising Team in RallyUp



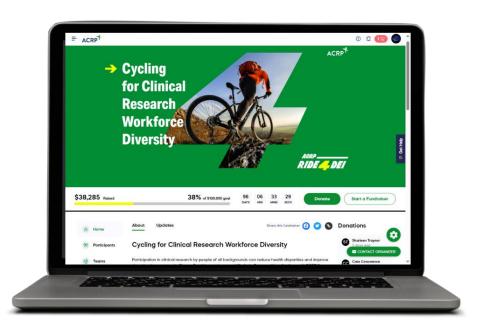
ACRP Website



Information about our mission, the fundraiser, who we support, and our rider details. Learn the various ways to get involved and view our complete sponsor and donor listing.

acrpnet.org/ride-4-dei/

Fundraising Platform

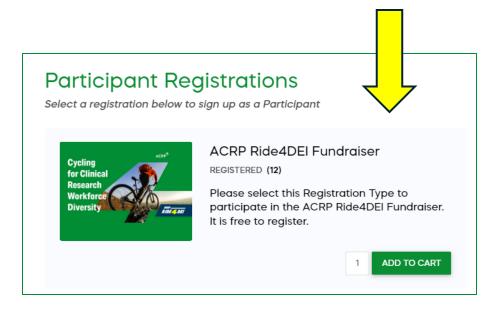


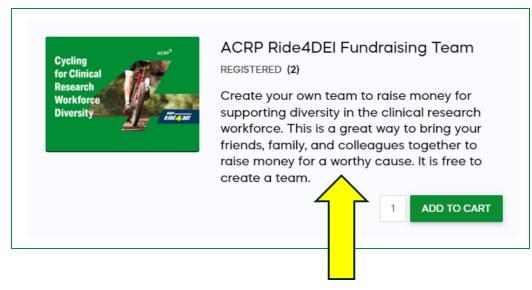
This supports individual donor and corporate fundraising efforts. People can make a one-time or recurring donation, set up a personal fundraising page, or create a Team to group fundraise.

acrp.rallyup.com/acrp

How to Create a Fundraising Team

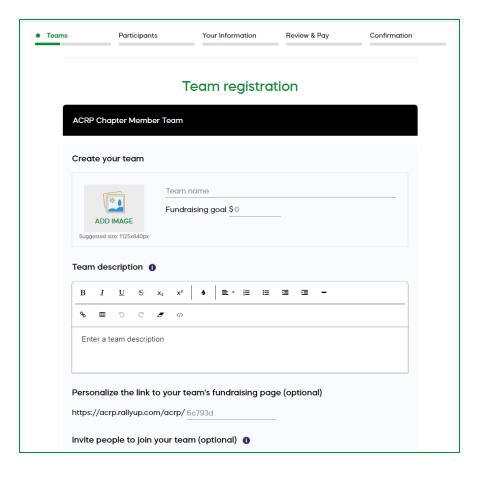
- Visit <u>acrp.rallyup.com/acrp</u> and click the Start a Fundraiser button.
- The organization will select one person to create the fundraising team. This person must also register as a Participant, even if they plan to fundraise only via their Team. Please ADD TO CART.



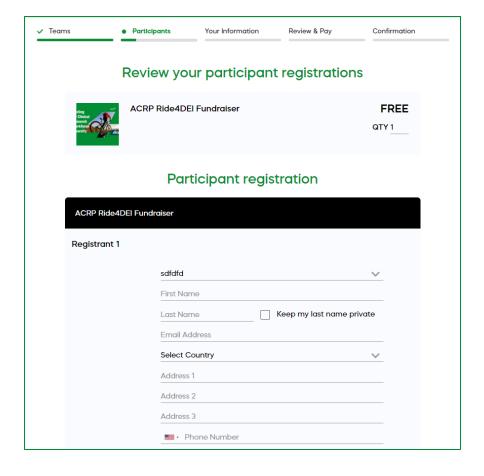


- Then scroll down to the Team Registrations, select ACRP Ride4DEI Fundraising Team. Please ADD TO CART.
- Click the "Check Out Now" button at the bottom of your screen.

- Write an Organization/Team Name, upload your logo, and set a fundraising goal.
- Include a brief description about your organization and why the mission matters.
- You can personalize the link to make it easier for people to find your Team's page.

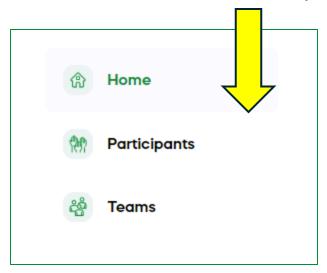


- The next step is to create your participant profile. Fill in the contact information fields.
- Remember, you need to create a free profile to register your company's team (also, free!)
- Complete the information fields then go to Review & Pay. The total will be \$0.00.



How to Find Your Team in RallyUp+

Visit <u>acrp.rallyup.com/acrp</u> and click the Teams link on the left-hand side of the page.

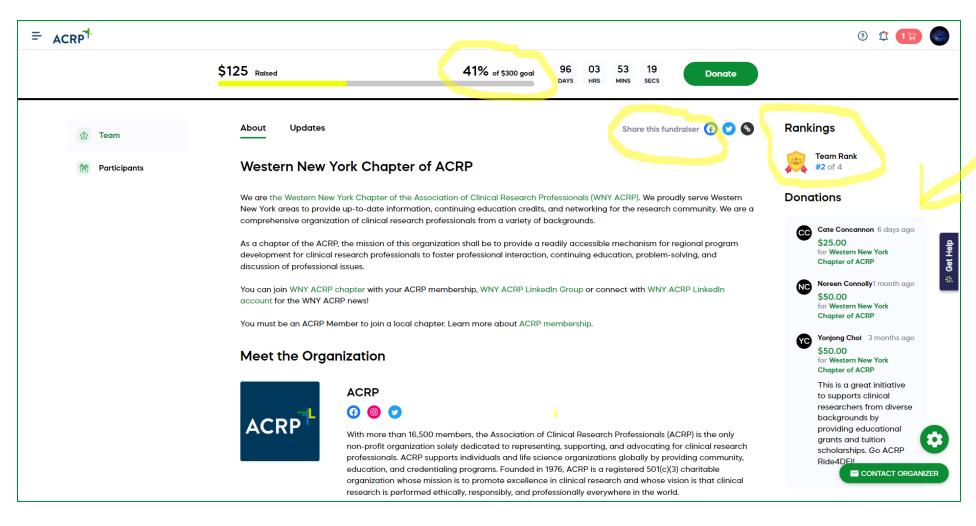


Or you can go directly to this Teams listing page:

ACRP Staff Team Holston Medical Group RTP Chapter Participants: 2 Participants: 1 Participants: 1 Ranked #1 Ranked N/A Ranked #3 \$0 PLEDGED \$100 PLEDGED \$1.600 PLEDGED 79% raised of \$2.024 Goal 0% raised of \$500 Goal 10% raised of \$1,000 Goal Visit Fundraising Page ☐ Western New York Chapter You will see a listing of all Teams. of ACRP Participants: 1 To visit your Team's page, hover in the Ranked #2 \$125 PLEDGED upper right-hand corner of the box to 42% raised of \$300 Goal "Visit Fundraising Page."

acrp.rallyup.com/acrp/Teams/Details

- At the top of your Team's page, please do not replace the ACRP Ride4DEI banner.
- You can include your company logo in the About section of your page. The Western NY ACRP Chapter did a great job with their About description.



- View your donors in the right-hand column of the page.
- Your donation goal can always be increased!
- You can share the Team page by clicking the chain link icon.
- Rankings show how your Team compares to other Teams.



Thank you for your support of the ACRP Ride4DEI!