ACRP Chapters

# 2016 CASE Submission Summary

## CHAPTERS REPORTING ON THE 2015 CALENDAR YEAR

**2016 CASE SUBMISSION SUMMARY**
Section 1: Executive Summary
Section 2: Chapter Results
Section 3: Administration Data and Components
Section 3: Annual Update Information
Section 5: Achievement Data
Section 6: Chapter Activities

**If you have any questions regarding the 2016 CASE Submission Summary, please contact:**
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## SECTION ONE: EXECUTIVE SUMMARY

**Submission Results**

**As of the CASE submission deadline date, January 31, 2016**
- 48 chapters out of 53 active chapters (91 percent) completed the CASE submission process.
- 24 chapters (50 percent) met 100 percent of all 6 affiliation requirements.
- 24 chapters (50 percent) did not meet 100 percent of all the affiliation requirements.
- Five (5) chapters (6 percent) did not submit any information.

**Achievement Data**
The 48 submitting chapters self-evaluated their percentage of achievement of the 6 affiliation requirements.

1. **100% of achievement**

| Requirement Number | Description | Percentage of Chapters Evaluating Achievement |
|---|---|---|
| 1 | The chapter ensures all chapter members are both global and chapter members. | 100% |

2. **Less than 100% of achievement**

| Requirement Number | Description | Percentage of Chapters Evaluating Achievement |
|---|---|---|
| 2 | The chapter maintained a minimum of 25 members throughout the year. (10 for OUS chapters) | 79% |
| 3 | The chapter provided at least two (2) professional development activities per year for members. | 73% |
| 4 | The Chapter Chair attended every Chapter Chairs teleconference, or designated another representative to attend. | 73% |
| 5 | The chapter maintained a current website with up-to-date information. (updated at least quarterly) | 92% |
| 6 | The chapter complied with federal and state reporting requirements. | 92% |

**What does the CASE data tell us?**
Based on the collected CASE survey data, two of the CASE requirements with the lowest percentage of achievement are in professional development opportunities being made to members and attendance during the Chapter Chairs calls. In 2016, ACRP global intends to make strides to offer more education which can be repurposed locally and the Chapter Advisory Group will examine the need and frequency of continuing the Chapter Chairs conference calls.

## SECTION TWO: CHAPTER RESULTS

**Chapters achieving 100% CASE, as of 1/31/16 deadline**

| | | |
|---|---|---|
| Baltimore Washington | Greater Nashville | Northern California |
| Canada | Greater Philadelphia | Pacific Northwest |
| Central Alabama | Greater Salt Lake | Red River Valley |
| Central Northeast | Greater San Antonio | Research Triangle Park |
| Pennsylvania | Greater San Diego | Southeast Louisiana |
| Central Virginia | Minnesota | Southern Wisconsin |
| Chicagoland | New York Metropolitan | Western New York |
| Greater Cincinnati | North Texas | |
| Greater Kansas City | Northeastern Ohio | |

**Chapters not achieving 100% CASE, as of 1/31/16 deadline**

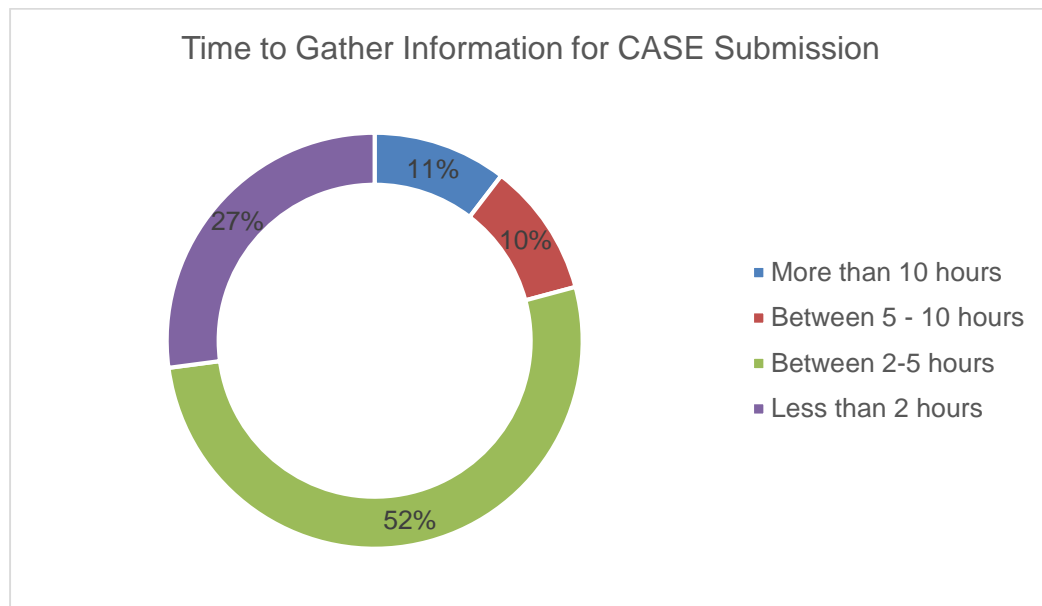| | | |
|---|---|---|
| Atlanta Area | Kingdom of Saudi | Phoenix |
| Central Texas | Arabia | Southeast Florida |
| Circle City | Houston | Southeast Michigan |
| Front Range | Mid-South | Southern California |
| Great Plains | New Jersey | Suncoast |
| Greater Charlotte | New Mexico | Tucson |
| Greater Columbus | North Central Florida | Tulsa |
| Greater Pittsburgh | Northeast Florida | West Virginia |
| | Northeast Tennessee | |

**Non-submitting chapters, as of 1/31/16**

Belgium
Central Florida
China & Asia-Pacific
Gulf Cooperation Council
Japan

## SECTION THREE: ADMINISTRATION DATA AND COMPONENTS

**How long did it take to gather information to complete the CASE submission?**

### Time to Gather Information for CASE Submission



- More than 10 hours — 11%
- Between 5 - 10 hours — 10%
- Between 2-5 hours — 52%
- Less than 2 hours — 27%

**How long did it take to complete the CASE submission?**

### Time to Complete CASE Survey



- Less than 1 hour — 69%
- Between 1 - 3 hours — 25%
- More than 3 hours — 6%
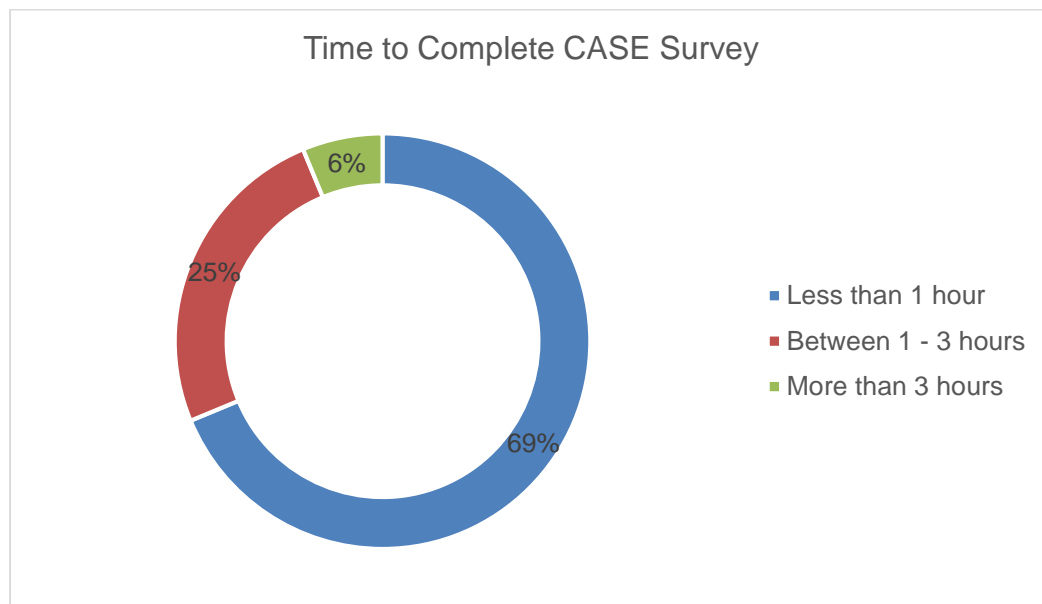
## SECTION FOUR: ANNUAL UPDATE INFORMATION

Does your chapter pay the ACRP membership dues for one or more chapter officers?

|  | Count | % Sample Answered |
| --- | --- | --- |
| Yes | 5 | 10% |
| No | 43 | 90% |

Does your chapter budget to send its officers to the ACRP Meeting & Expo?

|  | Count | % Sample Answered |
| --- | --- | --- |
| Yes | 12 | 25% |
| No | 35 | 73% |
| Unanswered | 1 | 2% |

When do incoming officers OFFICIALLY begin their terms?

|  | Count | % Sample Answered |
| --- | --- | --- |
| 1st Quarter (January – March) | 45 | 94% |
| 2nd Quarter (April – June) | 0 | 0% |
| 3rd Quarter (July – September) | 2 | 4% |
| 4th Quarter (October – December) | 1 | 2% |

When are your Chapter board meetings typically held?

|  | Count | % Sample Answered |
| --- | --- | --- |
| Monthly | 12 | 25% |
| Bi-monthly | 8 | 17% |
| Quarterly | 19 | 40% |
| Other | 3 | 6% |
|  |  | *(ongoing, as needed)* |

Does your chapter have a formal documented succession plan?

|  | Count | % Sample Answered |
| --- | --- | --- |
| Yes | 12 | 25% |
| No | 36 | 75% |

Is your chapter incorporated?

|  | Count | % Sample Answered |
| --- | --- | --- |
| Yes | 24 | 50% |
| No | 22 | 46% |
| Unanswered | 2 | 4% |

Does your chapter pay for any administrative help, such as a management firm, or other administrative service?

|  | Count | % Sample Answered |
|---|---|---|
| Yes | 2 | 4% |
| No | 46 | 96% |

How many chapter members do you currently have? *(This data reflects actual numbers identified from ACRP's membership database and not what chapters reported)*

|  | Count | % Sample Answered |
|---|---|---|
| Less than 50 | 14 | 24% |
| Less than 100 | 16 | 28% |
| 101 – 200 | 14 | 24% |
| 201 – 300 | 14 | 24% |

In 2015, what happened to your chapter membership numbers?

|  | Count | % Sample Answered |
|---|---|---|
| Increased | 10 | 19% |
| Decreased | 8 | 15% |
| No Change | 35 | 66% |

This data reflects actual numbers identified from ACRP's membership database and not what chapters reported.
- *Increases represented by chapters with an overall increase of 5% or more;*
- *No change reflects chapters with an overall percentage between -3% - 5%*
- *Decrease reflects chapters with overall decrease less than -3%*

Did your chapter raise dues in 2015?

|  | Count | % Sample Answered |
|---|---|---|
| Yes | 2 | 4% |
| No | 46 | 96% |

Does your chapter plan to raise dues in 2016?

|  | Count | % Sample Answered |
|---|---|---|
| Yes | 4 | 8% |
| No | 42 | 88% |
| Unanswered | 2 | 4% |

As per your chapter bylaws, what membership categories does your chapter have? *(select all that apply)*

|  | Count | % Sample Answered |
|---|---|---|
| Regular membership | 48 | 100% |
| New | 7 | 12% |
| Student | 1 | 2% |

Approximately how many total people attend your chapter events each month? Please include all chapter events such as monthly programs, networking events, etc.

|  | Count | % Sample Answered |
|---|---|---|
| 15 or less | 18 | 38% |
| 16 – 30 | 23 | 48% |
| 31 – 50 | 4 | 8% |
| 51 – 100 | 3 | 6% |

What is the approximate cost of your monthly/regular programs?

|  | Count | % Sample Answered |
|---|---|---|
| $0 | 12 | 25% |
| $1 – 15 | 8 | 16% |
| $16 – 30 | 14 | 29% |
| $31 – 65 | 2 | 4% |
| Other | 12 | 25% |

When are the majority of your regular programs held?

|  | Count | % Sample Answered |
|---|---|---|
| Morning | 3 | 6% |
| Lunch | 6 | 13% |
| Afternoon | 1 | 2% |
| Evening | 38 | 79% |

Did your chapter have a half-day or full-day conference, seminar, or other large event in 2015?

|  | Count | % Sample Answered |
|---|---|---|
| Yes | 19 | 40% |
| No | 29 | 60% |

Will your chapter have a half-day or full-day conference, seminar, or other large event in 2016?

|  | Count | % Sample Answered |
|---|---|---|
| Yes | 27 | 56% |
| No | 21 | 44% |

In 2015/2016, did your chapter partner with another membership organization? (SoCRA, ASCO, API, AACR, etc.)

|  | Count | % Sample Answered |
|---|---|---|
| Yes | 6 | 13% |
| No | 42 | 87% |

If yes, please state which organization and the partnership.
- RAPS
- Center for Information and Study on Clinical Research Participation (CISCRP)
- UNC-Charlotte Center for Professional and Applied Ethics
- New York MedTech, Heartland Area Research Professionals (HARP)
- SoCRA, and Association of Clinical Research Nurses (ACRN).

In 2015/2016, did your chapter partner with an educational institution?

|  | Count | % Sample Answered |
|---|---|---|
| Yes | 16 | 33% |
| No | 32 | 67% |

If yes, please state which organization and the partnership.
- University of California – Davis School of Medicine Clinical and Translational Science Center Training
- St. John's University, Northwestern University – NUCATS Education and Career Development
- Greater Valley Area Health Education Center
- Arizona State University, UPMC Center for Continuing Education in the Health Sciences
- Penn-CHOP Collaborative Research
- University of Rochester Study Coordinators Research Education (SCORE)
- University of Nebraska Medical Center
- Charleston Area Medical Center
- West Virginia University
- King Abdullah International Medical Research Center
- Texas Scottish Rite Hospital
- University of South Florida

Does your chapter have an ACRP Certification study group or offer a Certification Prep Course?

|  | Count | % Sample Answered |
|---|---|---|
| Did in 2015 and planning for 2016 | 13 | 27% |
| Did not do in 2015, but planning for 2016 | 10 | 21% |
| Did in 2015, but not planning for 2016 | 2 | 4% |
| Did not do in 2015 and not planned for 2016 | 22 | 46% |

Which of the following does your chapter have? Please select all that apply, and include your chapter's social media information.

|  | Count | % Sample Answered |
|---|---|---|
| LinkedIn group | 16 | 22% |
| Facebook group | 15 | 21% |
| Twitter | 14 | 20% |
| Instagram | 1 | 1% |
| Other | 16 | 22% |
| None | 21 | 29% |

## SECTION FIVE: ACHIVEMENT DATA

1. The chapter ensures all chapter members are both global and chapter members.

|  | Count | % Sample Answered |
|---|---|---|
| Achieved |  |  |
| Non-achieved/Not answered |  |  |

2. The chapter maintained a minimum of 25 members throughout the year. (10 for OUS chapters)

|  | Count | % Sample Answered |
|---|---|---|
| Achieved | 19 | 40% |
| Non-achieved/Not answered | 29 | 60% |

3. The chapter provided at least two (2) professional development activities per year for members.

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4. The Chapter Chair attended every Chapter Chairs teleconference, or designated another representative to attend.

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| Achieved | 19 | 40% |
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5. The chapter maintained a current website with up-to-date information. (updated at least quarterly)

|  | Count | % Sample Answered |
|---|---|---|
| Achieved | 19 | 40% |
| Non-achieved/Not answered | 29 | 60% |

6. The chapter complied with federal and state reporting requirements.

|  | Count | % Sample Answered |
|---|---|---|
| Achieved | 19 | 40% |
| Non-achieved/Not answered | 29 | 60% |