## How to Locate a Prometric Test Center

1. Go to www.prometric.com/acrp
2. Click on *Locate* under ACTIONS on the left-hand side

---

**PROMETRIC**

TEST TAKERS    TEST OWNERS    ABOUT US    **CONTACT →**

**ACRP - ASSOCIATION FOR CLINICAL RESEARCH PROFESSIONALS**

**ACTIONS**

- 📍 Locate
- 📅 Schedule
- ✅ Confirm
- 📋 Reschedule/Cancel

( PREPARE FOR TEST DAY )

( WHAT TO EXPECT )

( FAQ )

Welcome! Arriving at this page means you're well on your way to scheduling an exam, finding a test location or a number of other actions. Simply select the appropriate action link to get started. Not sure what you need? Here are some helpful hints:

- · Schedule: Choose a test, date, time and location.

- · Locate: Search the locations where your test is offered.

- · Reschedule/Cancel: Change or cancel an existing test appointment.

- · Confirm: Double-check your appointment details.

Then follow the on-screen prompts as you walk through the rest of the process.

A tutorial of Surpass is available to preview the navigation functions including the highlight feature, the strike out feature, and marking questions for review. To access this tutorial, please visit www.prometric.com/TakeSurpassTutorial ☑

If you are testing February 2018 and after, you can access a copy of your Score Report with your appointment ID and last name here: https://scorereports.prometric.com/ ☑

Rescheduling or cancelling your exam appointment (test center location, date, or time) is permitted by Prometric **up to five (5) days before your scheduled appointment.** Appointments may only be rescheduled within the same exam window. Reschedule and Cancellation fees are associated with appointment changes and paid to Prometric. Information on refunds and transfers (contact information, deadlines, fees, and requests forms) can be found in the Certification Handbook on ACRP's website ☑.

3. Select your test and then click **Next**

English ▼

## Search Availability

**Select a Test Sponsor**

Association for Clinical Research Professionals ▼

**Select a Program**

Association for Clinical Research Professionals ▼

**Select a Test**

Select a Test ▼

‹  ›

4. Enter your Address, City, OR Zip code as well as a two week test date range and click **Next**

Pro Scheduler

English ▼

## Find A Test Center

Please enter your preferred location and date range of when you would like to schedule your test.

The location and date range can be updated on the next page if the available dates and times returned are not suitable to your schedule.

Scheduling For: **ACRP Certified Professional**

Address, City OR Zip/Postal Code

**Start Date**

MM/DD/YYYY 🗓

**End Date**

MM/DD/YYYY 🗓

**Note:** You must select an end date that is within 2 weeks of the selected start date.

‹  ›

5. The closest testing centers will populate in numerical order along with the available dates and times.