



Leader Connection Newsletter

This Month in Chapter Leader News

- Lisa-Marie Has Returned from Maternity Leave!
- 2015 CASE Submissions & Affiliation Agreements
- Chapter Excellence Awards (CEA)
- 2016 ACRP Global Meeting & Expo Discounted Chapter Chair Registration
- Chapter Leader Onboarding and Orientation Webinar
- Key Dates to Remember

Read on for news and resources exclusively for ACRP chapter leaders.

Lisa-Marie Is Back!

On February 1, Lisa-Marie, Manager of Chapters, returned to ACRP from maternity leave. Please feel free to direct all questions and inquiries to her at lgardner@acrpnet.org. You may also continue to contact chapters@acrpnet.org.

2015 Chapter Affiliation Standards & Expectations (CASE) & Affiliation Agreements Update

\$500 Chapter Bonus Winners! Chapters that submitted their CASE submission with all supporting documents and returned a signed copy of the new affiliation agreements by the January 31 deadline will receive the \$500 chapter bonus.

If your chapter hasn't submitted its CASE submission and returned a signed affiliation agreement, this still must be completed. According to ACRP's Chapter Affiliation Agreement, all chapters are required to submit. Please [click here](#) to submit your chapter report and be sure to attach the following documents:

- 1) 2016 Chapter Board Roster (using the 2016 Chapter Board Roster Template spreadsheet)
- 2) 2016 Strategic Plan and
- 3) Year-end financial results for the period 1/1/2015 – 12/31/2015 (*fourth quarter revenues received by ACRP have already been distributed*)

The [CASE Planning Workbook](#) is a handy tool created to help leaders gather and document CASE-related information for the CASE online submission. The workbook mirrors the online CASE survey. It is recommended that chapters complete this workbook prior to complete the online CASE submission.

2016 CHAPTER EXCELLENCE AWARDS (CEA)

The CEA deadline is February is **February 26, 2016**. Don't miss out on the opportunity to win up to \$500. To be considered for the [Excellence in Community Outreach](#) or [Excellence in Education & Training](#) awards, chapters should complete the corresponding application online. No application is required to be considered

for the Excellence in Membership Growth award. This award is calculated by ACRP Global using membership rosters housed on our database. [Learn more.](#)

The ACRP Chapter Excellence Awards, based on results in the 2015 calendar year, will be presented at the [2016 ACRP Meeting & EXPO](#) during the Chapter Luncheon on Saturday, April 16, 2016. [Learn more.](#)

ACRP 2016 Meeting & Expo and Chapter Leader Luncheon

ACRP MEETING & EXPO 2016 ATLANTA APRIL 16-19 [ACRP 2016 Meeting & Expo](#) will be held in Atlanta, GA April 16-19. Chapter Chairs may register at a discounted rate of \$499. This registration rate may be transferred to another member of your chapter board. To take advantage of this discounted rate, please complete this [special registration form](#).

The ACRP Chapter Leader Luncheon provides an opportunity for chapter leaders from around the country to network, share ideas, and learn about ACRP resources. Programming for this event focuses on addressing common chapter challenges, identifying best practices for running a chapter, and provides face-to-face networking opportunities for chapter leaders. Join us for this extended lunch program and a chance to meet members of the membership department and other key ACRP representatives. **This luncheon is open to all chapter leaders attending the conference. Space is limited and will fill quickly.** Click [here](#) to register.

Chapter Team Registration

ACRP will offer a **\$100 discount per person** to chapters that register three (3) or more attendees for the full conference. Registrations must be individually completed and **submitted at the same time**. Any additions must be in groups of three (3) or more to receive the group discount. If you have questions regarding this discount, please visit www.acrp2016.org or call ACRP at 703-254-8100.

Chapter Leader Onboarding and Orientation Webinar

Join Lisa-Marie Gardner, ACRP Chapters Manager, on Tuesday, March 1 at 2:00 pm ET to learn what every chapter leader needs to know to get started. There will be an overview on the value of ACRP membership and specific chapter leader resources (covering who, where, and what) are included, along with Chapter Resource Center (CRC) shortcuts. Space is limited. [Register here.](#) **(This event will be recorded and published on the CRC section of the ACRP website under archived webinars.)**

Key Dates to Remember

The [2016 key dates calendar](#) is posted on the Chapter Resources Center (CRC) homepage at www.acrpnet.org/CRC. This is a great planning tool for Chapter leaders, so be sure to note deadlines and important events.

Chapter Leader Quick Links

- **CARE:** [Chapter Affiliation Standards and Expectations](#)
- **CRC:** Chapter Resource Center (www.acrpnet.org/CRC)
- **CEA:** [Chapter Excellence Awards](#)
- [Chapter Event Application](#)
- [Chapter Event Marketing & Communications Guidelines](#)
- [Archived Chapter Leader Webinars](#)

**You received this newsletter because you are an ACRP chapter leader.
If you are not a current chapter leader, please email chapters@acrpnet.org.**