ACRP STAFF ANNOUNCEMENTS – MEMEBRSHIP DEPARTMENT
Please welcome Jennifer Edwards as ACRP's new Director, Membership. Jennifer comes to ACRP with over ten years of experience directing membership programs for nonprofit organizations. Most recently, she was at the Biomedical Engineering Society (BMES) where she was the Director of Membership since 2012. ACRP is excited to have Jennifer join our team and we look forward to the value she will bring to our members and chapters.

Valerie Suzdak, ACRP's temporary employee, is no longer with ACRP. Please continue to send requests to chapters@acrpnet.org.

CHAPTER EVENT MARKETING & COMMUNICATIONS GUIDELINES
To assist with managing upcoming chapter events, guidelines have been created to help you managing your event marketing and communications. This updated process was announced in April and now a simplified document is available to help you manage your marketing efforts through ACRP. Remember, your chapter may email its local chapter members as often as you'd like. Chapters are encouraged to email local chapter members about upcoming chapter events, local issues impacting clinical research and any other information on programs and services offered locally.

Please click here to view the guidelines, these can also be found on the Chapter Resource Center.

CHAPTER AFFILIATION STANDARDS & EXPECTATIONS (THE NEW CHAPTER ANNUAL REPORT)
The ACRP Chapter Affiliation Standards & Expectations (CASE) are a set of performance guidelines designed to help chapters deliver consistent benefits to members. The CASE submission itself (which replaces the previous annual report) consists of two parts:

- **Part 1: Annual Update** – Focusing on the chapter's demographic information.
- **Part 2: CASE Survey** – A self-reporting assessment evaluating the chapter's achievements of the chapter affiliation requirements.

The 2016 CASE submission reports on chapter's activities during the 2015 calendar year. The deadline for submitting the online CASE survey is January 31, 2016. To qualify for the $500 chapter bonus, chapters must complete the online submission form by this date and the following documents must be attached: 1) 2016 Chapter Board Roster (using the "2016 Chapter Board Roster Template" spreadsheet), 2) 2016 Strategic Plan, and 3) year-end financial results for the period 1/1/2015 – 12/31/2015. *Remember, a signed copy of the new Chapter Affiliation Agreements are also due by January 31, 2016.*

If you need any additional information about CASE, please contact Lisa-Marie Gardner, ACRP Senior Membership Administrator, Chapters at chapters@acrpnet.org.

Upcoming Webinars:

October 22, 3:00 pm ET
2015 Annual Chapter Report Submission Resources

November 19, 3:00 pm ET
Chapter Awards Overview

Archived Webinars:

New Chapter Affiliation Agreements

Planning Your Chapter Fall Symposium

ACRP Chapter Programs & Services

Important Dates:

October 31:
ACRP Annual Awards Nominations Closes

January 31, 2016:
Chapter Annual Report Submissions & Affiliation Agreements Due

April 16-19, 2016:
ACRP 2016 Meeting & Expo
Atlanta, GA

ACRP ANNUAL AWARDS
ACRP offers an annual awards program to recognize individual/team achievement, service to the organization, public service and excellence and/or innovation in clinical research. Currently, there are eight award categories and recipient criteria is defined per award category.

The nominations period for all award categories opens August 1. All nominations must be completed online and submit required documents to ACRP by October 31. Click here to learn more.

NEW WEBINAR RECORDINGS AVAILABLE ON CHAPTER RESOURCE CENTER
Miss a webinar from the Chapter Webinar Series? All webinar recordings and presentations are available on the Chapter Resource Center. Click here to check out the "New Chapter Affiliation Agreements" webinar recording. A full list of archived chapter leader webinars can be found here.

UPCOMING CHAPTER WEBINARS:

2015 Annual Chapter Report Submission Resources; *Thursday, October 22*
The Annual Chapter Report has undergone significant changes and now includes questions that better collect chapter demographic information. The report now includes performance guidelines to ensure each chapter is meeting standards set forth in the chapter affiliation requirements. There's no reason to wait until the end of the year to start focusing on your chapter's submission. Join this webinar to learn more about the process, chapter best practices, and tips on how to complete the online submission quickly. Please click here to register.

Chapter Awards Overview; **Thursday, November 19**
Before submitting your chapter's application, learn more about the award's program history, submission categories, award criteria and submission best practices. Join ACRP staff and members of the awards taskforce for an overview of the chapter awards process. Please click here to register.

ACRP Interest Group Participants Needed
The ACRP Interest Groups are seeking interested ACRP Chapter members willing to offer their expertise to develop content providing value, not only to other Interest Group members, but to all ACRP members. Get involved by developing professional development content (ex. webinars, job aids, etc.), writing white papers, and submitting articles for the Clinical Researcher. Visit the ACRP Online Community to join the conversation. For those interested, please send your ideas to Jovan Petty, ACRP Membership Administrator Committees & Interest Groups at jpetty@acrpnet.org.