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Leader Connection Newsletter

News and resources exclusively for ACRP chapter leaders.

This Month in Chapter Leader News

- ACRP 2017 Meeting & Expo – Seattle, WA; April 29 – May 2
 - Chapter Leader Luncheon – Saturday, April 29, 2017
 - Recruitment Tables Available during Expo Hall Hours
- Upcoming Chapter Elections – Assistance Available
- Showcase Your Chapter in the Clinical Researcher
- CASE Submissions Approaching Soon – deadline January 31, 2017
- 2017 Chapter Excellence Awards Applications Coming Soon!
- NEW – Weekly Chapter Chats
- Webinar – Explore the new ACRPNET.ORG

ACRP 2017 Meeting & Expo – Seattle, WA; April 29 – May 2

Chapter Chairs attending may register at the discounted rate of \$799. ACRP continues to provide a discounted rate to chapter chairs as a reward for their work over the past year. This registration rate, while intended for 2017 Chapter Chairs, may be transferred to another member of your chapter board. This rate is only available to one (1) individual per chapter. A special registration form is being created specifically for Chapter Chairs to utilize this rate. *This form will be available with the December issue of the chapter leader newsletter.*

- **Chapter Leader Luncheon – Saturday, April 29, 2017**
The ACRP Chapter Leader Luncheon provides an opportunity for chapter leaders from around the country to network, share ideas, and learn about ACRP resources. Programming for this event focuses on addressing common chapter challenges, identifying best practices for running a chapter, and provides face-to-face networking opportunities for chapter leaders. **Space is limited so please [register](#) early!**
- **Recruitment Tables Available during Expo Hall Hours**
Interested in having a table during key Expo Hall Hours during the annual meeting? At the 2017 meeting, you will have an opportunity to promote your chapter during prime conference hours. Use this time to recruit members or promote upcoming meetings and events. If your chapter is interested in manning a table, please contact Lisa-Marie Gardner at lgardner@acrpnet.org. An official schedule will be sent out prior to the conference for specific date and time selection.

Upcoming Chapter Elections –Assistance Available

As we enter the Fall season, many chapters may be preparing for officer elections. To assist you, ACRP is able to manage your elections electronically via an online ballot. To participate, please send a message to chapters@acrpnet.org and include a list of nominees and a very brief bio for each individual. Once received, an electronic ballot will be created and sent to via email to all your chapter members. **Be sure to include the date you would like your ballot to open and close.**

Showcase your chapter in the *Clinical Researcher*

ACRP would like to feature articles about chapters in the *Clinical Researcher* highlighting best practices, upcoming events and spotlights on members. If you are interested in having your chapter featured, please contact chapters@acrpnet.org. We'd love to see the great work and activities of our local chapter network!

CASE Submissions Approaching Soon – deadline January 31, 2017

Effective with the January 31, 2017 Chapter Affiliation Standards & Expectations (CASE) submissions, chapters will be rewarded with ACRP funding based on membership recruitment and retention results in 2016.. Each chapter must submit the CASE report by the January 31 deadline and meet all Chapter Affiliation Standards & Expectations in order to be eligible for the financial incentives.

Eligibility for financial incentives will be based on the following metrics:

Membership Increase Percentage	Chapter Bonus Amount
3 – 5%	\$250
6 – 9%	\$500
10%+	\$800

CASE submissions will become available mid-December and remain open until January 31, 2017. If you have any questions about CASE, please contact Lisa-Marie Gardner at lgardner@acrpnet.org.

2017 Chapter Excellence Awards Applications Coming Soon!

The Chapter Excellence Awards recognize chapters that achieve excellence in key areas of chapter health. ACRP will award a \$500 cash prize to winners in up to three (3) categories:

- **Excellence in Education & Training:** Recognizes a chapter that significantly fostered the clinical research profession through providing stellar education and training programs and offerings to members.
- **Excellence in Membership Growth:** Recognizes a chapter that demonstrated the highest overall growth in membership by percentage; calculated by ACRP. *(no application needed; calculated by ACRP)*
- **(NEW) Excellence in Advancing the Profession through Certification:** Chapters that help professionalize the industry through promoting the [ACRP Certification Programs](#).

NEW – Weekly Chapter Chats

Starting Wednesday, December 7 Lisa-Marie Gardner will be available weekly between 12:00 pm – 1:00 pm Eastern to answer chapter leader questions. No agenda will be provided as this is an open-forum to simply ask questions and/or hear best practices from fellow chapter leaders. A conference call number will be provided weekly, every Monday prior to the call.

WEBINAR: Explore the new ACRPNET.ORG – Wednesday, December 14 at 2:00 pm Eastern

Need help navigating the new [ACRP website](#)? Join Chapter Relations Manager, Lisa-Marie Gardner, on Wednesday December 14 at 2:00 pm Eastern for a quick overview of the new site. We'll go over sign navigation, accessing the Learning Portal to obtain contact hours, and the new chapter pages within the Online Community. All are welcome to attend. Please register in advance by [clicking here](#).

Chapter Leader Quick Links

- **CASE:** [Chapter Affiliation Standards and Expectations](#)
- [CASE Submission Summary](#)
- **CRC:** [Chapter Resource Center](http://www.acrpnet.org/CRC) (www.acrpnet.org/CRC)
- [Chapter Promotional Materials Request Form](#)
- [Chapter Event Application](#)
- [Chapter Event Marketing & Communications Guidelines](#)
- [Archived Chapter Leader Webinars](#)
- [2016 Key Dates Calendar](#)
- [Chapter Resources At-A-Glance](#)

*You received this newsletter because you are an ACRP chapter leader.
If you are not a current chapter leader, please email chapters@acrpnet.org.*