Leader Connection Newsletter

Read on for news and resources exclusively for ACRP chapter leaders.

This Month in Chapter Leader News

- Check Out Our Shiny New Website!
- ACRP 2017 Meeting & Expo – Discounted Chapter Chair Rates
- Upcoming Chapter Elections – Assistance Available
- Chapter Event Applications – Less Stress for Chapter Leaders
- ACRP Interest Group Participants Needed
- ACRP Contact Hour Fees for Chapter Events
- UPDATE: Chapter Web Migration to the Online Community

**Remember – the Chapter Resources Center is updated regularly
and is the primary area for chapter leader resources.**

Check Out Our Shiny New Website!

Introducing the new ACRP website! We've moved to an updated, streamlined design that is now mobile-friendly! It has new functionality and organization tools that make it easier to find what you're looking for and, it provides a wide variety of information and resources to help you excel in clinical research.

- **It Works on Your Mobile Device** – No more frustrating experiences when browsing on your phone or tablet. The new website is designed to modern mobile standards, allowing you to connect with ACRP tools and resources wherever life takes you.
- **There's a New Resource Center** – We've compiled ACRP resources in a centralized hub called the Resource Center. Quickly and easily access apps, job aids, benchmarking reports, white papers, publications, and more.
- **Cool New Interactive Chapter Locator** – powered by Google Maps; the new chapter locator feature allows users to search for chapters within their local area using the interactive map feature.

We could go on, but it's more fun to check it out yourself! Questions about the new website, contact Lisa-Marie Gardner at lgardner@acrpnet.org.

ACRP 2017 Meeting & Expo – Seattle, WA; April 29 – May 2

The ACRP 2017 Meeting & EXPO is the largest annual clinical research education and networking event solely focused on the conduct of clinical trials. This year's event will be held in Seattle, WA from April 29 – May 2, 2017.

Chapter Chairs attending the ACRP 2017 Meeting & Expo may register at the discounted rate of $799. ACRP continues to provide a discounted rate to chapter chairs as a reward for their work over the past year. This registration rate, while intended for 2017 Chapter Chairs, may be transferred to another member of your chapter board. This rate is only available to one individual per chapter. Additional information on how to take advantage of the $799 rate will be sent directly to Chapter Chairs. If you have any questions, please contact chapters@acrpnet.org.

Upcoming Chapter Elections – Assistance Available

As we enter the Fall season, many chapters may be preparing for officer elections. To assist you, ACRP is able to manage your elections electronically via an online ballot. To participate, please send a message to chapters@acrpnet.org and include a list of nominees and a very brief bio for each individual. Once received, an

electronic ballot will be created and sent to via email to all your chapter members. Be sure to include the date you would like your ballot to open and close.

Chapter Event Applications – Less Stress for Chapter Leaders

You told us this process was not great. Well... We listened! Effective immediately, PowerPoint presentations for chapter events do not have to be submitted using the ACRP template. The only requirements are:

- ACRP logo on first slide, if not all slides (can use ACRP Template, but not a requirement)
- Must have Learning Objectives within first few slides of presentation
- Must have Disclosure Statement within first few slides of presentation
- Company logo can only be on first and/or last slide, it may NOT appear on any other slide.

This change should significantly decrease the need for leaders to transfer speaker presentations to the ACRP template. All other materials including Conflict of Interest Forms, CME forms, and event flyers must still be submitted using your NEW chapter logo. Materials submitted with old logos will be returned for updating. If you have any questions, please contact chapters@acrpnet.org.

ACRP Interest Group Participants Needed

The ACRP Interest Groups are seeking interested ACRP Chapter members willing to offer their expertise to develop content providing value, not only to other Interest Group members, but to all ACRP members. Get involved by developing professional development content (ex. webinars, job aids, etc.), writing white papers, and submitting articles for the Clinical Researcher. Visit the ACRP Online Community to join the conversation. For those interested, please contact Lisa-Marie Gardner at lgardner@acrpnet.org.

ACRP Contact Hour Fees for Chapter Events

As a reminder, please reference the following Chapter Contact Hour Fee Chart when planning upcoming chapter meetings and events. This fee is always added to the registration cost set by the chapter during the time of purchase on the ACRP website. If your chapter is using a third-party registration system, contact hours still must be purchased via your chapter website. If you have any questions regarding chapter contact hour fees, please contact chapters@acrpnet.org.

UPDATE: Chapter Web Migration to the Online Community

All chapter websites are now being hosted on the ACRP Online Community. Along with the ACRP website, the Online Community underwent a face-lift and now reflects the new ACRP brand. Please take a moment to explore the Online Community at http://community.acrpnet.org.

Moving forward, chapters have the **option** to either make their own web updates or continue to have ACRP make the updates on your behalf. If your chapter is interested in making its own updates, please contact Lisa-Marie Gardner at lgardner@acrpnet.org to schedule a training session. If your chapter wishes to continue to have ACRP make these updates, please submit changes to chapters@acrpnet.org.

Chapter Leader Quick Links

- **CASE:** Chapter Affiliation Standards and Expectations
- CASE Submission Summary
- **CRC:** Chapter Resource Center (www.acrpnet.org/CRC)
- Chapter Promotional Materials Request Form
- Chapter Event Application
- Chapter Event Marketing & Communications Guidelines
- Archived Chapter Leader Webinars
- 2016 Key Dates Calendar
- Chapter Resources At-A-Glance