ACRP 2017
MEETING & EXPO
SEATTLE, WASHINGTON — APRIL 28 - MAY 2

ACRP

Attendee Registration Form

Please check one: ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Prof. ☐ Dr.   Gender: ☐ Male ☐ Female

First Name: _____   Last Name: _____

Suffix: ☐ Jr. ☐ Sr. ☐ II ☐ III ☐ IV ☐ Other _____   Designation(s) *(Ex: MD, RN, CCRC)*: _____

Company: _____

Title: _____

Primary E-mail: _____

Preferred Address: _____   ☐ Business ☐ Home

City: _____ State/Province: _____ Zip/Postal Code: _____ Country: _____

Preferred Phone: _____ ☐ Business ☐ Home ☐ Mobile   Fax: _____

Badge Name *(First Name or Nickname)*: _____

☐ **Check here if the above information should be updated in your member record.**

		FILL IN TOTALS BELOW
Workshops may sell out prior to on-site walk-up registration, so register early!	**NON-MEMBER**	**MEMBER**	

		NON-MEMBER	MEMBER	FILL IN TOTALS BELOW
FRIDAY, APRIL 28: PRE-CONFERENCE WORKSHOPS *Workshops are ticketed events and are an additional fee to your conference registration. Circle the workshop you would like to attend.*	☐ *Full Day* W1 W2 W3 W9 ☐ *Half Day* W4 W5 W7 W8 ☐ 7:30am-3:00pm W10 (Cert Prep Course)	$799 $599 $299	$599 $399 $299	_____ _____ _____
FULL-CONFERENCE REGISTRATION To get the most of your Full-Conference Registration, plan to arrive in Seattle on Friday, April 28. Beginning at 8:30 am on Saturday, April 29 through Noon on Tuesday, May 2, your full conference registration will include: breakout, Masters Series and Signature Series sessions; poster displays, Exhibit Hall Opening Reception; Exhibit Hall access and lunch (Sat.-Mon.).		$1,199	$999	_____
ADDITIONAL REGISTRATION OPTIONS				
Full Conference, Chapter Leader			$799	
Full Conference, Full Time Grad Student *(Transcripts required in order to process registration.)*		$299	$299	
Weekend Undergraduate Student *(Transcripts required in order to process registration.)*		$99	$99	
Weekend Registration		$999	$799	
One Day Registration *(Saturday, Sunday and Monday)*		$699	$499	
EXHIBIT HALL OPENING RECEPTION GUEST TICKET		$49	$49	
SEATTLE TOURS *(Check all that apply and multiply accordingly):* **Pre-Conference Seattle City Tours, Friday April 28, 1:00 – 5:00pm**		$35	$35	_____
☐ Pike Place Market Tour: Eat like the locals through an intimate guided food tour of the world famous Pike Place market.				
☐ Seattle Underground Tour: Experience a guided walking tour beneath Seattle's sidewalks and streets. The most popular walking tour in Seattle!		$35	$35	_____
☐ Chihuly Gardens Tour: Tour on of Seattle's most iconic landmarks. Wander through a wonderland of breathtaking and color glass sculptures.		$35	$35	_____
			REGISTRATION GRAND TOTAL	

By submitting this registration form, attendee has read and agrees to the Conference Policies outlined on page 2 of this registration form.

See the back side for further details on registration information and policies.

Payment – Choose One: SEE REVERSE SIDE FOR PAYMENT OPTIONS — FAX, MAIL OR ONLINE.

☐ Check made payable to ACRP ☐ VISA ☐ MasterCard ☐ American Express

Account Number _____   Exp. Date _____

Name on Card _____

Signature _____

ACRP Registration Information and Policies

Group Discounts — ACRP will offer a $100 discount per person to those organizations with three or more registrants. Registrations must be individually completed and submitted at the same time to Tiffany Green at tgreen@acrpnet.org. Exhibitors taking advantage of already-discounted Additional Staff Registration rates are not permitted to apply additional Group Discounts. Please visit conference.acrpnet.org to obtain the required Group Discount Registration Form.

Cancellations/Substitutions — Cancellations received in writing to conference@acrpnet.org prior to March 31, 2017 will result in a full refund less a $75 administrative fee. Refunds will be processed via the payment method used to cover the cost of the original registration. No refunds will be given for cancellations received after March 31, 2017, though the registrant has the option to credit their 2017 Meeting & Expo registration fees towards 2018 Meeting & Expo registration. If the 2018 Meeting & Expo registration is of greater value, the registrant will be responsible for paying the difference.

If a registrant is unable to attend the 2017 Meeting & Expo, they may substitute, by arrangement with the registrar, someone else from the same institute/organization. Substitution requests can be sent to conference@acrpnet.org and must come from the original registrant and include the original registrant's name and amount paid, in addition to the replacement attendee's email and full name. Should the registration transfer occur between registrants eligible for different registration categories (member versus non-member), the substitute will be responsible for paying the difference between registration fees.

Name Badges — Name badges will be available for pickup on-site and must be worn at all times for admission to Meeting & Expo events.

Special Needs Attendees — ACRP functions are accessible to all persons with disabilities. ACRP makes every effort to accommodate people with special dietary needs. Please contact Beth O'Brien at bobrien@acrpnet.org with special needs.

Registration Categories

Membership is included in Non-Member registration fees.

Pre-Conference Workshops — Registration for pre-conference workshops is at an additional fee to your conference registration. Breakfast is included for AM pre-conference workshops and lunch is included for PM workshops. Full day conference workshop attendees will receive breakfast and lunch. Check the box for each workshop you want to attend.

Full-Conference — The Full-Conference, beginning at 8:30 am on Saturday, April 29 through noon on Tuesday, May 2, includes: breakout, Masters Series and Signature Series sessions; poster displays, Exhibit Hall Opening Reception; Exhibit Hall access and lunch (Sat. – Mon.). Paid Full-Conference attendees receive FREE access to the ACRP Online Conference Library containing authorized recorded content from the 2017 Meeting & Expo and the opportunity to earn additional contact hours from these sessions for only $12/credit. Access to contact hours for the 2017 conference is available for one year. **Pre-Conference Workshops are not included in the Full-Conference Registration fee.**

Student — Documentation of active enrollment (college transcript or official enrollment document from institution) must be sent with the registration form.

Weekend — Includes admission to all conference sessions, identified meal functions and access to the Exhibit Hall on Saturday and Sunday, April 29–30. **Free access to the Online Conference Library is not included in the Weekend Registration fee**.

One-Day — Includes admission to conference sessions, identified meal functions and access to the Exhibit Hall only for that day. **Free access to the Online Conference Library is not included in the One-Day Conference Registration fee.**

Exhibitors — A separate registration form will be available online in January 2017. If you have questions regarding conference registration, please contact conference@acrpnet.org.

Exhibit Hall Opening Celebration — The Exhibit Hall Opening Celebration is included with Full-Conference Registrations. Guests must purchase tickets at $49 per person. All attendees must be 21 years of age or older. All attendees must present their badge at the door.

Hotel Reservations

Please note that hotel reservations are not included in your registration. Hotel reservations can be made separately through ACRP-contracted hotels. Visit conference.acrpnet.org to book your hotel reservation at the ACRP discounted rate.

Photography Policy — Attendance at, or participation in, the ACRP Meeting and Expo constitutes consent to the use and distribution by ACRP of the attendee's image or voice for informational, publicity, promotional and/or reporting purposes in print or electronic communications media. Video recording by participants or other attendees during any portion of the Meeting and Expo is not allowed without special prior written permission of ACRP.

Questions?

Contact ACRP Monday-Friday from 8:30 am – 5:00 pm ET, by phone 703-254-8100 or e-mail conference@acrpnet.org

Thank you!

Three Easy Ways to Register

1. **MAIL:** Complete this form and mail it with your check made payable to ACRP:
   ACRP
   99 Canal Center Plaza, Suite 200
   Alexandria, VA 22314

2. **FAX:** Complete this form and fax it to **703-254-8101** (We cannot accept checks via fax. Credit card only).

3. **ONLINE:** Visit our website at conference.acrpnet.org and register online with your credit card.