Leader Connection Newsletter
News and resources exclusively for ACRP chapter leaders.

This Month in Chapter Leader News

- What's New at ACRP Presentation
- Chapter Tip of the Month
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- New ACRP-CP Certification
- Share Our Success – Chapter Best Practices
- Bring Item Writing Training to Your Chapter!
- Ideas for Upcoming Chapter Events
- Important Dates

What's New at ACRP Presentation

During the ACRP 2017 Meeting & Expo, chapter leaders expressed interest in having a presentation to present during chapter events on updates and happenings at ACRP HQ. ACRP staff have put together this presentation which highlights ACRP's business strategies, the new ACRP-CP certification, membership benefits and current ACRP initiatives. Feel free to tweak the presentation to fit your chapter needs. Questions, contact chapters@acrpnet.org.

Chapter Tip of the Month - Programming

When planning chapter events programming and content is vital! Here are some tips to success:

- Be sure your program/event description are **relevant to your audience's current needs**.
- Consider **affordable options** such as lunch gatherings at affordable restaurants, brown bag lunches, sponsorships, or free locations (office space).
- Conduct an **evaluation** after every chapter program to find out what topics participants would like covered in future programs.
- Offer members a **season pass** to attend chapter programs at a reduced rate. Program packages might include more programs for bigger discounts.
- Form a **partnership with related organizations** such as nearby ACRP chapters and universities/colleges/vocational technical schools. Get partners to help you advertise your events and the chapter. Share speakers or other resources.
- Distribute **$5 off certificates** that can be redeemed for another event. Include an expiration date on the certificate to encourage use.
- Take advantage of your chapters **two (2) complimentary webinar replays or Online Conference Library sessions** from ACRP.
- Offer a **free virtual program** introducing potential members to your chapter.
- Offer some programs during **lunch time** to draw people who cannot attend in the evening.
- Offer variety in **format and scale**.

Additional Tip: When establishing registration fees for chapter events, always charge a fee. A registration (however nominal) greatly increases the probability of the attendee showing up for your event. Setting a $0 registration fee can project the impression that your event has no value. The Northern California Chapter achieves ample success by charging chapter members a $5 registration fee. Whether $5 or $3, a registration fee is a practice your chapter should consider for future events.

NEW ACRP-CP® Certification

ACRP is introducing the ACRP-CP® credential in direct response to rapid evolution in the roles of clinical research professionals. With process and technology innovation driving substantial change in how clinical research is conducted, the need for a more inclusive credential reflective of the diverse nature of the roles professionals play in clinical research conduct has never been greater. By introducing the ACRP-CP® credential, ACRP is driving workforce innovation and helping professionals and organizations adapt to evolution.

Click here to learn more.

Share Our Success – Chapter Best Practices

- **Greater Columbus Chapter – Managing Dual Registrations when using Zoom**
  Recently, the Greater Columbus Chapter introduced virtual meetings to their members. Since this involved a two-step process, the chapter prepared a one-pager which assisted attendees on properly completing the two-step registration process. This guide can be used to assist your chapter when using Zoom in the future or for chapters who use a separate system for registration. Contact Jennifer Sexton at GreaterColumbus@acrpnet.org.

- **Greater Salt Lake City Chapter – Certification Exam Study Group**
  The Greater Salt Lake City chapter is hosting its 3rd Study Group beginning June 21st. This study group is a 6-week fun and interactive session to help prepare individuals for the Fall Exam. Contact Melissa Metheney at Melissa.Metheney@hsc.utah.edu for more information.

- **North Central Florida Chapter – Celebration of Research Excellence**
  The North Central Florida chapter was highlighted during the Celebration of Excellence in Research program on Thursday, May 11 in Gainesville, Fla. The chapter, founded in 2014, was recognized for professionalizing the research workforce through promoting ACRP Certification Programs. The CTSI Translational Workforce Development Program offers facilitated study groups for clinical research professionals seeking national certification in clinical research coordination. Click here for the full press release. Contact Allison Trainor at awickham@ufl.edu for more information.

Bring Item Writing Training to Your Chapter!

ACRP is seeking additional chapters to host Item Writing training in their area. Chapters will sponsor meeting facilities, breakfast, and lunch. ACRP will provide registration link, travel and hotel for ACRP staff and Prometric Trainer. To learn more about sponsoring an item writing training contact Heather Trusty, ACRP Certification Manager, at htrusty@acrpnet.org.

Ideas for Upcoming Chapter Events

Congratulations! There were 30 chapter events held in April and May. Below, please find the program topics:

- 2017 Update: U.S. Healthcare Regulatory Changes and Their Impact on Clinical Research – Northern California
- April 2017 CEU Saturday – Suncoast
- Clinical Data, EHR, Informed Consent & Privacy – Research Triangle Park
- Creating Accountability: A Step-by-Step Process – Central Alabama
- Current Trends in Budget and Contract Negotiations: A Panel Discussion – Central Virginia
- Effective Corrective Action Plans – Front Range
- How Does the Recent ICH-GCP E6 Update Affect You? – Central Virginia; Greater Columbus; Central Florida; Greater Cincinnati; Southeastern Michigan
- How Informed Are Your Research Participants – Circle City
- How to Recruit Patients Using Digital Social Media – Red River Valley
- Improving Quality and Compliance through Effective SOP Development – New York Metropolitan
- Making the Leap from CRC to CRA – Greater Pittsburgh
- Managing Protocol Deviations – Greater Houston Area

- May 2017 CEU Saturday – North Texas
- Medicare Coverage Analysis for Clinical Research – West Virginia
- Project Baseline-A Comprehensive Study of Human Health and the Transition to Disease – Greater Charlotte
- Research Billing Compliance and Beyond – Southeast Florida
- Research Concepts Impacting Bedside Practice… a MRSA Connection – North Texas
- Site Performance Report Cards: What's Fair – Greater San Antonio
- So You Have Been Chosen for an FDA Inspection – Central Northeast Pennsylvania
- Takeaways from the Revised Common Rule (for Clinical Research) – Research Triangle Park
- Taking the Fear out of a FDA Inspection – Red River Valley

Need ideas for your next chapter event? Check out ACRP webinar replays and Online Conference Library sessions. Each chapter receives two (2) complimentary sessions annually. Click here to learn more.

Chapter Leader Quick Links

- **CASE:** Chapter Affiliation Standards and Expectations
- **CRC:** Chapter Resource Center (www.acrpnet.org/chapter-resource-center)
- Chapter Promotional Materials Request Form
- Chapter Event Application
- Chapter Event Marketing & Communications Guidelines
- Archived Chapter Leader Webinars
- 2016 Key Dates Calendar
- Chapter Resources At-A-Glance