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Chapter Speakers Bureau Frequently Asked Questions (FAQs)

Q: What is the Speakers Bureau?
The Speakers Bureau is a repository of speakers connected to the clinical research profession. Speakers included in the bureau have expressed interest in speaking at chapter events.

Q: How is the Speakers Bureau used?
ACRP chapters may reference the online Speakers Bureau to identify potential speakers for upcoming chapter events and programs. Chapters can search according to location, fee range, and area of expertise; and may contact the speakers listed directly through email.

Q: What should I do if a chapter contacts me directly?
Speakers listed in the speaker's bureau agree to reply to chapter requests within 5 business days of receipt of request. If you are unresponsive, you will be removed from the speaker's bureau.

Q: How should I determine my speaker fee?
Speakers listed in the bureau determine their own speaking fees. Many speakers are willing to attend chapter events for only travel and lodging reimbursement, but others do charge a fee. Please note if the fee you list is a specific ACRP chapter rate, only. You may choose to charge a higher fee if you are contacted regarding a non-ACRP-related speaking engagement.

Q: How do I remove my listing?
To remove your listing from the ACRP Chapter Speakers Bureau, please contact Lisa-Marie Pratt at lpratt@acrpnet.org.

Q: How do I edit my speaker information listing?
To edit your speaker information from the ACRP Chapter Speakers Bureau, please contact Lisa-Marie Pratt at lpratt@acrpnet.org.

Q: How can I contact ACRP chapters directly to market my availability for a chapter program?
Chapter information can be found by using the chapter locator at www.acrpnet.org/chapters. Most chapters include contact information for their chapter leaders on their chapter websites.

Q: Does ACRP provide references for each speaker?
ACRP does not call or obtain references; however, speakers are asked to reference their previous conference speaking engagements. ACRP does not endorse or represent any of the speakers included in the directory.

Q: How can I be a speaker for the ACRP Meeting & Expo?
For Information about speaking at ACRP events please contact conferences@acrpnet.org.

Q: Can I provide a video clip with my submission?
ACRP does not collect references or video clips; however, you may wish to provide a video clip to chapter leaders directly if they contact you.

Q: Am I locked into the fee rate I select, or may I adjust my fee quote?
ACRP asks that all speakers honor the pricing quoted on the Speakers Bureau for chapter engagements.

Q: I'm having a technical issue with the Speakers Bureau – who can assist me?
Lisa-Marie Pratt manages the ACRP Chapter Speakers Bureau and can be reached at lpratt@acrpnet.org for assistance.

The ACRP Chapter Speakers Bureau is a free resource for ACRP chapters to find speakers for their chapter programs. There is also no charge for speakers to sign up for the bureau.

Q: Who do I contact if I have more questions?
Contact Lisa-Marie Pratt at lpratt@acrpnet.org or 703.253.6276.