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## **ACRP Board of Trustees Meeting**

**February 8, 2020**

**8:30 a.m. – 3:00 p.m. ET**

(breakfast is included with your hotel room)

ACRP Office  
99 Canal Center Plaza, Suite 150  
Alexandria, VA 22314

ACRP Board Dinner • Friday, February 7, 6:00 p.m.  
Oak Steakhouse • 901 N St Asaph St., Alexandria  
Business Casual • Meet in Hotel Lobby at 5:45 p.m. to Walk to Restaurant

### **AGENDA**

- 8:30-8:45 a.m.**      **Call to Order, Paul Evans, PhD, Chair**
- Introductions
  - Approval of Minutes of December 11, 2019
- 8:45-9:30 a.m.**      **Reading Non-Profit Financial Documents, John Neal, CPA (Inactive), BS, CRCP, Immediate Past Chair**
- 9:30-10:00 a.m.**      **Treasurer's Report, David Morin, MD, FACP, CPI, FACRP, Treasurer**
- Financial Statements as of November 30, 2019 and Flash Report, Andy Powell, CPA, Partner, Sikich LLP
  - Audit Report, Jim Kremidas, Executive Director
  - Investment Update, Jim Kremidas
  - Signatory Authorization Resolution
- 10:00-10:15 a.m.**      **Break**
- 10:15-10:45 a.m.**      **Executive Director's Report, Jim Kremidas**
- 2019 Accomplishments
  - 2020 Objectives
  - CITI Strategic Alliance
  - CTSA Alliance/Grant
  - Saudi Arabia Conference
  - Dues Increase Update
  - PWA Update
  - Update on New Training & Development Platform
  - Annual Conference Schedule (draft)



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- 10:45 a.m.-Noon**      **ACRP Mission and Position Statements, Paul Evans and Jim Kremidas**
- Board Member Ambassador Role
  - ACRP Core Values Policy
- Noon-12:45 p.m.**      **Lunch**
- 12:45-1:30 p.m.**      **Alliance Update, Timothy R. Franson, MD, David Zook, and Matthew Rubin, Faegre Baker Daniels Consulting**
- 1:30-2:30 p.m.**      **Committee/Board Liaison Reports**
- Executive Committee, Paul Evans
  - Academy Board, Glenda Guest, RQAP-GCP, CCRA, ABoT Liaison
  - Governance Committee, Ernest Prentice, PhD, Chair
    - Board Needs Assessment (2021 Slate)
    - Triennial Bylaws Review
    - Proposed Policy Revisions to Clarify Nominations Process
      - Recusal from Trustee Nomination Process
      - Nominations and Elections Policy
      - Nominating Committee Charge
      - Leadership Responsibilities Description – all Trustees
      - Bylaw Pertaining to Nominations
  - Nominating Committee, John Neal, ABoT Liaison
  - Content Committee, Anne Blanchard, CCRA, ABoT Liaison
  - Professional Ethics Committee, Christy Herz, Director of Governance
- 2:30-2:45 p.m.**      **Membership Reporting Dashboard Demonstration, Kevin McCourt, Chief Operating Officer**
- 2:45-3:00 p.m.**      **Executive Session**
- 3:00 p.m.**      **Adjourn**

**Next Meeting Date: March 17, 2020, 1:00.- 3:00 p.m. (Webex)**

**Board of Trustees:** Paul Evans (Chair), Erika Stevens (Vice Chair), John Neal, (Immediate Past Chair), David Morin (Treasurer), Catherine Shuster (Public Member), Sergio Armani, Anne Blanchard, Christina Brennan, Jennifer Byrne, Elisa Cascade, Deborah Driscoll, Glenda Guest, Virginia Nido, Ernest Prentice; Christine Senn